



Public Health
Prevent. Promote. Protect.

**Boone County
Health Department**

MOBILE HEALTH UNIT CHECKLIST

- STAFF TRAINED IN CULTURAL HUMILITY**

- GET STAFF BUY-IN. ALLOW THEM TO PARTICIPATE IN PLANNING**

- MULTIPLE METHODS OF ADVERTISEMENT IN MULTIPLE LANGUAGES**

- PARTNER AGREEMENT TO RECURRING SCHEDULE AND ALL LHD SERVICES ON-SITE**

- PLAN FOR WEATHER EVENTS. FIND SHELTER LOCATIONS.**

- MAP OUT MOBILE UNIT SITES FOR MOBILE UNIT PARKING**

- DETERMINE LICENSURE REQUIREMENT FOR DRIVING YOUR MOBILE UNIT**

- FIGURE OUT BATHROOMS, EITHER ON MOBILE UNIT OR ON-SITE**

- DETERMINE IF MANAGERS ARE NEEDED ON-SITE, OR MAKE AN ON CALL SCHEDULE**

- TRACK MOBILE UNIT DATA: SHOW RATES, REFERRALS, CLIENT SATISFACTION, ETC.**

- CREATE TO-DO LISTS FOR STAFF: INVENTORY, TURNING ON VEHICLE, CLOSING CLINIC, ETC.**
